

Early Birds Pre-School
Parental Involvement Policy

We believe that children benefit most from early years education and care when parents/guardians and settings work together in partnership.

Our Aim

Our aim is to support parents as their children's first and most important educators by involving them in their children's education and in the full life of the setting. We also aim to support parents/guardians in their own continuing education and personal development.

Method

In order to fulfil these aims we:

- Are committed to ongoing dialogue with parents/guardians to improve our knowledge of the needs of their children and to support their families;
- Inform all parents/guardians about how the setting is run and its policies through access to written information and through regular informal communication. We check to ensure parents/guardians understand the information that is given to them;
- Encourage and support parents/guardians to play an active part in the management committee;
- Inform all parents/guardians on a regular basis about their children's progress;
- Involve parents/guardians in the shared record keeping about their children - either formally or informally - and ensure parents have access to their children's written developmental records; All About Me Profile Book, Age, Stage reviews and individual development targets
- Provide opportunities for parents/guardians to contribute their own skills, knowledge and interests to the activities of the setting;
- Inform parents/guardians about relevant conferences, workshops and training;
- Consult with parents/guardians about the times of meetings to avoid excluding anyone;
- Provide information about opportunities to be involved in the setting in ways that are accessible to parents/guardians with basic skills needs, or those for whom English is an additional language;
- Hold meetings in venues that are accessible and appropriate for all;

Early Birds Pre-School

- Welcome the contributions of parents/guardians, in whatever form these may take;
- Inform all parents/guardians of the systems for registering queries, complaints or suggestions and check to ensure these are understood. All parents/guardians have access to our written complaint's procedure;
- Provide opportunities for parents /guardians to learn about the curriculum offered in the setting and about young children's learning, in the setting and at home.

In compliance with National Standard 12, the following documentation is in place:

- Admissions policy;
- Complaints procedure;
- Record of complaints; and
- Activities provided for children.

The Early Birds Pre-School Committee approved this policy on

Date 13th June 2019

Signed on behalf of the Management Committee

Karen Vernon-Smith



Role of Signatory

Chair